



# QUEENS MUSEUM

Position Title: Exhibitions Intern  
Department: Curatorial  
Reports to: Assistant Curator  
Position Classification: Temporary, Part-Time, Unpaid Internship

## About the Queens Museum

The Queens Museum is dedicated to presenting the highest quality visual arts and educational programming for people in the New York metropolitan area, and particularly for the residents of Queens, a uniquely diverse, ethnic, cultural, and international community.

The Museum fulfills its mission by designing and providing art exhibitions, public programs and educational experiences that promote the appreciation and enjoyment of art, support the creative efforts of artists, and enhance the quality of life through interpreting, collecting, and exhibiting art, architecture, and design.

## Position Overview:

Queens Museum seeks an enthusiastic, self-starting intern to work on view and upcoming projects. Working together with the Assistant Curators and the rest of the exhibitions staff, the intern will assist with all aspects of developing and coordinating these projects, including administration, research, and production. The commitment is from January - May 2020, two days per week, with some flexibility.

## Spring 2020 Exhibitions:

An exhibition of recently acquired prints by American photographer Bruce Davidson. They are dated 1957 to 2006 both in color and black and white, spanning over twenty series including Circus, East 100th Street, Central Park, Time of Change, and the entire set of Brooklyn Gang (1959);

A large-scale mural solo commission by artist Ulrike Müller. Müller has found and created spaces that mobilize and juxtapose domestic and institutional scales, often through colored walls, and which became important physical and conceptual backdrops for her work. Müller will utilize the Queens Museum archives as inspiration for the project;

An exhibition featuring new artists' projects addressing real estate and displacement. Overall, the group can be understood as a view of architecture from outside, from the perspective of disenfranchised groups and art- and cultural workers, whose relationship with shelter is

differently fraught. Participating artists include Harris-Babou, Heather Hart, Sondra Perry, Simon Leung, and Krzysztof Wodiczko.

#### Essential Functions:

- Assisting with the research and development of projects
- Attending related meetings with internal and external parties
- Assisting with exhibition installation plans and implementation
- Assisting with the coordination and administration of public programs
- Contributing to interdepartmental communication about these programs within the museum
- Performing administrative tasks related to these projects and the general operations of the department

#### Qualifications:

- Excellent organizational skills and an eye for details
- Excellent verbal and written communication skills
- Experience with or interest in exhibition production
- Ability to work independently and as a team player in a fast-paced environment, handling multiple tasks at once and adhering to deadlines

#### How to Apply:

To apply for this position, send your cover letter, resume, and contact information for three references to: [HR@queensmuseum.org](mailto:HR@queensmuseum.org), [slucas@queensmuseum.org](mailto:slucas@queensmuseum.org), and [lberfond@queensmuseum.org](mailto:lberfond@queensmuseum.org). Applications will be reviewed on a rolling basis beginning November 11, 2019.